OFFICE OF COMMUNITY STANDARDS

Student Guide

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CARDINAL RULES
Your role in upholding the Honor Code and Fundamental Standard

*Promote a culture of personal integrity and academic honesty* through your daily actions

*Speak up* if you’re unsure whether or not conduct would violate these principles

*Hold yourself and others accountable* to these community values

EXAMPLES OF VIOLATIONS

**FUNDAMENTAL STANDARD**
- Physical assault
- Property damage or theft
- Forgery or misrepresentation
- Driving while under the influence
- Violation of University policy

**HONOR CODE**
- Plagiarism
- Unpermitted collaboration
- Representing another’s work as your own
- Giving or receiving unpermitted aid
- Submitting the same assignment twice

The standard sanction for a first time Honor Code violation includes a **one-quarter suspension**

HOW TO REPORT A VIOLATION
Fill out an online reporting form located on the OCS website at communitystandards.stanford.edu
The Honor Code is the University’s statement on academic integrity written by students in 1921. It articulates the University’s expectations of students and faculty in establishing the highest standards in academic work.

**HONOR CODE**

The Honor Code is an undertaking of the students, individually and collectively:

1. That they will not give or receive aid in examinations; that they will not give or receive unpermitted aid in class work, in the preparation of reports, or in any other work that is to be used by the instructor as the basis of grading;

2. That they will do their share and take an active part in seeing to it that others as well as themselves uphold the spirit and letter of the Honor Code.

The faculty on its part manifests its confidence in the honor of its students by refraining from proctoring examinations and from taking unusual and unreasonable precautions to prevent the forms of dishonesty mentioned above. The faculty will also avoid, as far as practicable, academic procedures that create temptations to violate the Honor Code.

While the faculty alone has the right and obligation to set academic requirements, the students and faculty will work together to establish optimal conditions for honorable academic work.

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"There is only one failure for you and that is not to be true to the best you know."

- Jane Stanford